

## Demand to Make Good on Bad Check

Date: \_\_\_\_\_

To:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*[insert name and address of check writer]*

Re: Check # \_\_\_\_\_ dated \_\_\_\_\_

Issuing financial institution: \_\_\_\_\_

Dear \_\_\_\_\_:

Your check was returned to my bank and refused payment for the following reason  
*[choose one]:*

insufficient funds in the account on which the check was drawn to cover the amount of the check.

the account on which the check was drawn has been closed.

you stopped payment on the check.

Please let me know at once if there is a problem. If I do not hear from you within 30 days, I will have no choice but to assume that you do not intend to make this check good. I will proceed to enforce my rights, which may include filing a lawsuit. I will request that the court award me the maximum monetary damages allowed under state law, as well as:

the amount of the check

the bad check processing fee charged by my bank

the expenses incurred in attempting to collect on the check as allowed under state law

Sincerely,

Signature of check recipient: \_\_\_\_\_

Print name of check recipient: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_