

Notice to Deceased's Vehicle Insurance Company

Date: _____

[insert insurance company name and address]

Name of deceased: _____

Deceased's address: _____

Date of death: _____

Vehicle insurance policy number: _____

Make, model, and year of vehicle: _____

This letter is to notify you that your insured, _____ *[deceased's name]*, has died. I am the executor of the estate and would like to be added as a named insured to this insurance policy. Enclosed with this letter you will find a certified death certificate for _____ *[deceased's name]*, documentation of my status as executor, and a state-certified copy of my driving record.

Please contact me so that we may discuss this matter. I can be reached using the information below. Please sign and return the second copy of this letter in the enclosed stamped and self-addressed envelope.

Thank you for your assistance.

Signature: _____

Printed or typed name: _____

Relationship to deceased: _____

Address: _____

Home phone: _____

Work phone: _____

Email: _____

Receipt acknowledged by

Signature: _____

Printed or typed name: _____

Title: _____

Date: _____